

Off-Campus Representative

8 month position
12 hours a month
Minimum wage

The off-campus representative shall:

- a. Actively solicit opinions from students through weekly constituency reports regarding the current issues, problems, and concerns that affect them on and off-campus and in the community; this is to be done electronically and in person. Assist the Off-Campus Senator in providing weekly feedback to the ASWU assembly
- b. As a representative for ASWU, insure that all constituencies of the off-campus student population (transfer, non-traditional, minority, physically impaired students, etc.) are well represented and informed
- c. Act as an assistant to the Senator in all of her/his responsibilities, including the execution of off-campus programming
- d. Attend all ASWU Assembly weekly meetings, or make sure a proxy is sent as a replacement. Attend all ASWU committee activities and meetings as assigned by the ASWU executives
- e. Enroll in fall and spring GE 330 (leadership class)
- f. Be enrolled as a full-time undergraduate student at Whitworth University, carrying at least twelve (12) credits per semester
- g. Coordinate, in congruence with the respective Senator and Representative(s), a volunteer service project for off-campus students in the fall and spring semesters
- h. Attend the Spring Leadership Retreat
- i. Serve on at least one committee approved by ASWU
- j. Serve on the Off-Campus committee

The off-campus representative shall possess the following qualifications:

- a. Good communication skills including: being a good listener to constituents, having the ability to understand, integrate, and report back the ideas and concerns of constituents to the president and or assembly, and the ability to sell ideas, programs and involvement opportunities to students
- b. Ability to liaise with all members of a diverse student population.
- c. Eagerness to collaborate with the Off-campus Senator to find creative solutions to challenges specific to the off-campus community
- d. Excellent organizational and time management skills
- e. A true desire and ability to keep residents involved and informed on a weekly basis.
- f. Ability to work in a group with other leaders